



Big Brothers Big Sisters
of Ingersoll, Tillsonburg and Area



ANNUAL REPORT

Operations and Activities for the Year 2011





Big Brothers Big Sisters
of Ingersoll, Tillsonburg and Area

37th ANNUAL GENERAL MEETING

Thursday, May 17, 2012 - 6:30 p.m.
Big Brothers Big Sisters - Ingersoll Office

A G E N D A

1. **Welcome and Introduction – President Ryan Cox**

2. **President's Report**

3. **Approval of Motions**

Motion #1 – Michelle Eisen, Vice-President

That the minutes of the Annual General Meeting dated May 19, 2011 be adopted as printed.

Motion #2 – Michelle Eisen, Vice-President

That all acts, contracts, by-laws, resolutions, proceedings, appointments, elections, and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the last Annual Meeting of the members of the Corporation, are hereby approved, ratified and confirmed.

Motion #3 – Robbin Grunt, Treasurer

That the audited statements for 2011, as prepared by Micacchi, Warnick & Co., be accepted as prepared and presented.

Motion #4 – Robbin Grunt, Treasurer

That Micacchi, Warnick & Co. be appointed as auditors for the 2012 fiscal year.

4. **Nominating Committee Report - Appointments to 2012/2013 Board of Directors – Past Pres. Martha Fraser**

President:	Michelle Eisen	Directors:	Charlene Ketchabaw
Vice-President:	Eric Stockmann		Gail Malcolm
Past President:	Ryan Cox		Ian McClintock
Secretary:	Kaitlin Devine		Alison Timleck
Treasurer:	Robbin Grunt		Greg Turner
			Carolijn Verbakel

5. **Acknowledgement and Presentation to Outgoing Board Members – Past President Ryan Cox**

Abbie Boesterd (Director – September 2009 to May 2012)

Martha Fraser (Director – September 2005 to May 2012; Vice-President – 2006-2008;
President – 2008-2010; Past President – 2010-2012)

6. **Introduction and Presentation to Berdine Hurley Bursary Recipients – Deb Landon & Berdine Hurley**

Year 1 Funding – Uriah Plunkett & Brandon Walsh

Year 2 Funding – Amanda Listar

7. **Testimonial – Hurley Bursary Recipient Amanda Listar**

8. **President's Closing Remarks - President Michelle Eisen**

Presidents Report 2012

Good evening invited guests, members of the Board and Big Brothers Big Sisters staff.

Tonight marks the conclusion of my President's term as I pass the gavel over to our new President Michelle Eisen. This past year has been a great success. We are servicing more and more children. We have successfully introduced, "Go Girls" our newest program that I am confident will continue to grow. Our major fund raising projects, Curl for Kids' Sake (sponsored by Scotiabank, Tillsonburg) and Bowl for Kids' Sake (sponsored by Tim Hortons) continue to be a success. Bid for Kids Sake and the Battle of Hors D'Oevres (sponsored by Mac's Convenience) continues to grow and gain popularity. If you haven't been yet, please consider joining us this year!

Our agency continues to gain recognition throughout our communities. Whenever I converse with members of our communities about Big Brothers Big Sisters I am met with one of two responses. Usually the response is one of high praise for the positive efforts the people in our agency contribute through working with children. The other response I receive from time to time is from people who know very little about our agency or even that we exist. I feel very strongly that to continue to be successful all our members need to address this issue through our strategic plan and make every effort to educate the public about our agency.

We are proud to host the provincial Big Brothers Big Sisters conference October 2-4, 2012 at the Elm Hurst Inn in Ingersoll. Exciting and informative workshops are planned for this educational event.

Deb Landon our Executive Director and her staff - Senior Mentoring Coordinator Vicki Whiting and Executive Assistant Janine Danowski, continue to perform their duties in an exemplary fashion. On behalf of the Board I thank you for your service this past year.

Tonight, Director Abbie Bosterd leaves our board as she has many other commitments that she will turn her efforts to. Abbie has been a true asset to the board and a pleasure to work with. Her presence on the board will be missed. Abbie has committed to remain as a Friend of the Agency.

Also tonight Past President Martha Fraser concludes a full term on the board. Martha has been a dedicated and inspirational leader of the board. She also continues to be a Big Sister. Martha leads by example. She was always there volunteering her services at fundraisers and doing anything she could to support the agency. Martha leaves big shoes to fill.

I welcome two new Directors - Charlene Ketchabaw, who currently serves as a BIG/bunch leader and Greg Turner who served as a Big Brother in the Tillsonburg area approximately 20 years ago.

Tonight Michelle Eisen assumes the role of President and Eric Stockmann assumes the role of Vice President. I am confident they both possess necessary leadership skills to carry our agency forward.

In closing I thank all Board Directors and especially the Executive Officers and Executive Director Deb Landon for their support during my term as President. Your dedication made my role a pleasure to perform.

Thank you

President Ryan Cox



Big Brothers Big Sisters
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Minutes of 37th Annual General Meeting

Thursday, May 17, 2012

Ingersoll Office - 58 Thames St. S.

1. INTRODUCTIONS

The business portion of the meeting commenced at 6:40 p.m. with welcome and introductions by President Ryan Cox.

2. PRESIDENT'S REPORT - presented by President Ryan Cox.

3. APPROVAL OF MOTIONS

Motion #1 Moved by Michelle Eisen / Seconded by Ian McClintock

THAT the minutes of the 36th Annual General Meeting dated May 17, 2011 be adopted as printed. Carried.

Motion #2 Moved by Michelle Eisen / Seconded by Martha Fraser

THAT all acts, contracts, by-laws, resolutions, proceedings, appointments, elections, and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the last Annual Meeting of the members of the Corporation, are hereby approved, ratified and confirmed. Carried.

Motion #3 Moved by Robbin Grunt / Seconded by Ian McClintock

THAT the audited statements for 2011, as prepared by Micacchi, Warnick & Co. be accepted as prepared and presented. Carried.

Motion #4 Moved by Robbin Grunt / Seconded by Ian McClintock

THAT the accounting firm of Micacchi, Warnick & Co. be appointed as auditors for the 2012 fiscal year. Carried.

4. NOMINATING COMMITTEE REPORT – Past President Ryan Cox introduced the appointees for the 2012/2013 Board of Directors.

Motion #6 Moved by Martha Fraser / Seconded by Eric Stockmann

THAT the following appointments be acclaimed to the 2012/2013 Board of Directors:

President:	Michelle Eisen	Directors:	Charlene Ketchabaw
Vice-President:	Eric Stockmann		Gail Malcolm
Past President:	Ryan Cox		Ian McClintock
Secretary:	Kaitlin Devine		Alison Timleck
Treasurer:	Robbin Grunt		Greg Turner
			Carolijn Verbakel

5. **ACKNOWLEDGEMENTS** – Past President Martha Fraser and Director Abbie Boesterd were recognized for their commitment and passion to the organization and board. Ryan Cox was also recognized for his dedication to Big Brothers Big Sisters in his role as President the past 2 years.
6. **PRESENTATION TO BERDINE HURLEY BURSARY RECIPIENTS** – Berdine Hurley and Deb Landon congratulated and presented certificates and cheques to the following former members in support of their post secondary education:

Year 1 Funding: Uriah Plunkett – Computer Systems Technology, Fanshawe College, London
 Brandon Walsh – Civil Engineering, Conestoga College, Cambridge
Year 2 Funding: Amanda Listar – Recreation & Leisure, Fanshawe College, London
7. **PRESIDENT’S CLOSING REMARKS** – Michelle Eisen thanked everyone for attending and for their continued support of the agency. She looks forward to a year of growth, new possibilities and new friendships.
10. **ADJOURNMENT - Moved by President Michelle Eisen** that the meeting adjourn at 6:30 p.m.

Attendance: 23

Dated: _____

Statement of Operations

Year Ended December 31, 2011 (Audited)

	2,011	2,010
Revenues		
General Fundraising	1,128	1,053
Designated pledges	1,780	459
Grants (note 6)	94,250	89,904
Unsolicited donations	14,965	14,495
Gifts in kind (note 7)	4,178	3,169
Special events and gaming (note 8)	114,518	92,895
Gary MacIntosh bursary	5	-
Memorial funds	280	500
Camp	2,300	2,979
In office sales	-	500
Interest earned	2,545	2,311
	235,949	208,265
Expenditures		
General fund raising	388	736
Activities	3,264	3,513
Advertising	5,086	5,516
Annual meeting and recognition	1,796	2,236
Audit expense	5,254	4,905
Bursary	250	2,015
Camp	2,269	3,222
Fees and conference	7,968	7,481
Gifts in kind (note 7)	4,178	3,169
Insurance	1,568	1,324
Miscellaneous	559	2,089
Office expenses	13,535	9,634
Office capital expense (note 9)	2,117	7,651
Rent	9,800	9,600
Memorial fund expenses	506	679
Telephone and utilities	7,654	6,397
Travel	2,236	2,691
Wages	149,776	142,355
	218,204	215,213
Surplus (deficit)	17,745	6,948
Beginning fund balance	165,490	172,438
Ending fund balance	183,235	165,490

A copy of the Audited Financial Statement, as prepared by Micacchi, Warnick & Co., is available upon request

Making a Difference One Child at a Time!



Big Brothers Big Sisters
of Ingersoll, Tillsonburg and Area

2011 Staff

Deb Landon, Executive Director
Janine Danowski, Executive Assistant
Vicki Whiting, Sr. Mentoring Coordinator
Heather Pelland, Mentoring Coordinator (end Aug. 2011)
Stephen Uchacz, Mentoring Coordinator (start Aug. 2011)



Making a Difference in the Life of a Child!!

PROGRAMS OFFERED

- | | | |
|-----------------------------|--|-------------------------|
| * Big Brother | * Big Sister | * Couple for Kids |
| * Adult In-School Mentoring | * Co-Op In-School Mentoring | * Cops for Kids |
| * BIG/bunch Groups | * Go Girls! Healthy Bodies Healthy Minds | * Friends of the Agency |

209 Children Served in 2011

Community-Based Programs

- 10 Big Brother Program
- 28 Big Sister Program
- 1 Couples Matches
- 62 Children Waiting as of December 31, 2010 (service provided through group programs eg. Cops for Kids, BIG/bunch)

Site-Based Programs

- 52 Adult In-School Mentoring Program
- 39 Co-op In-School Mentoring Program
- 17 Go Girls! Healthy Bodies, Healthy Minds Program

Bursaries/Memorials

- * Berdine Hurley Scholarship Bursary - 2 recipients received assistance for post-secondary education and training
- * Ryan Landon Memorial Award - 2011 Recipient was former Little Sister **Miriah Hamilton**
- * Deb Hickey Memorial Fund – 20 pairs of shoes for school distributed to Little Brothers and Little Sisters within the agency

Agency Services & Activities

- * Annual Recognition evening held each September to show appreciation to our volunteers, corporate and community sponsors and supporters
- * Big Brothers Big Sisters Month recognized each September
- * Activities - Laser Tag, Bowling, Fishing & BBQ's, pottery, spa day, annual Children's Christmas Party; free admission tickets - circus, baseball, hockey, football, Grand Theatre tickets; Christmas hampers, etc.
- * Camping Experiences (incl. Tim Horton Camps) - 72 children
- * Lead Agency for Canadian Tire Jump Start Program - 23 children sponsored for sporting activities
- * 500 books distributed to members courtesy of Scholastic Books
- * 9 families supported with Christmas hampers
- * 11 backpacks distributed
- * 5 computers distributed
- * 2012-2014 Strategic Plan approved
- * Needs Assessment completed

Fundraising Events

- * February - Curl for Kids Sake (Ingersoll & Tillsonburg)
- * May - Bowl for Kids Sake (Ingersoll & Tillsonburg)
- * November - Bid for Kids Sake Charity Auction & Battle of the Hors D'Oeuvres
- * Third-party events held throughout the year (eg. Concerts, Pictures with Santa, etc)

Marketing

- | | | |
|--|---|------------------------|
| * New Branding | * Brochure Distribution | * Display Board Venues |
| * Speakers Bureau | * Agency Window Signs | * Radio / Cable TV |
| * Website - www.sharethefun.org | * Advertising through local newspapers/publications/company newsletters | |



Big Brothers Big Sisters
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Mission Statement

Big Brothers/Big Sisters of Ingersoll, Tillsonburg & Area,
is a mentoring organization for children,
youth and their families.

We are committed to providing positive relationships
through adult volunteers and community partnerships.

Vision

Big Brothers/Big Sisters of Ingersoll, Tillsonburg & Area
will be the leading organization committed to the expansion
of quality mentoring opportunities
for children and youth.

Accreditation

Received April 2009

