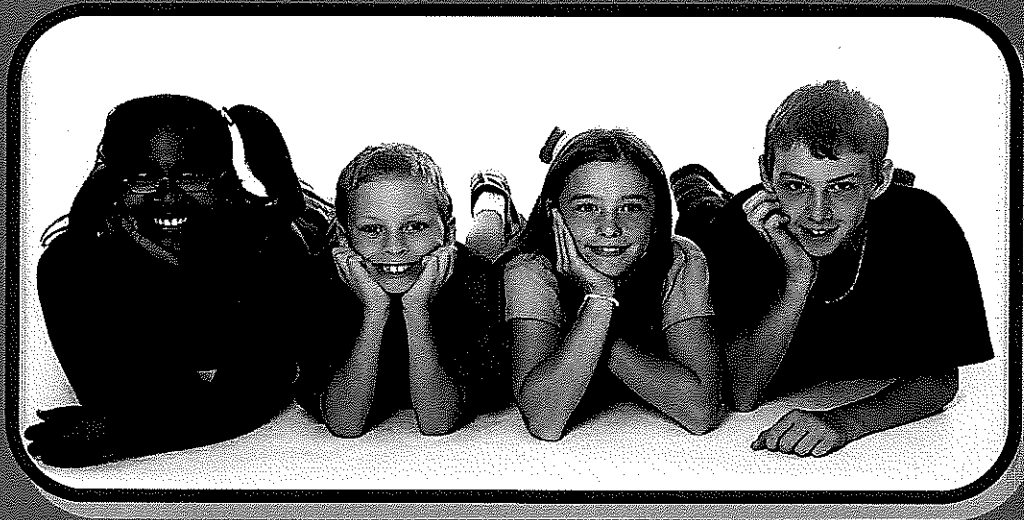




**Big Brothers Big Sisters**  
of Ingersoll, Tillsonburg and Area

# ANNUAL REPORT

Operations and Activities for the Year 2013



*"A hundred years from now it will not matter what my bank account was, the sort of house I lived in, or the kind of car I drove...but the world may be different because I was important in the life of a child."*

*^Priorities Quote*

**start something**





**Big Brothers Big Sisters**  
of Ingersoll, Tillsonburg and Area

## **Mission Statement**

Big Brothers/Big Sisters of Ingersoll, Tillsonburg & Area,  
is a mentoring organization for children,  
youth and their families.

We are committed to providing positive relationships  
through adult volunteers and community partnerships.

## **Vision**

Big Brothers/Big Sisters of Ingersoll, Tillsonburg & Area  
will be the leading organization committed to the expansion  
of quality mentoring opportunities  
for children and youth.

## **Accreditation**

Conducted October 2013; awaiting Accreditation approval





**Big Brothers Big Sisters**  
of Ingersoll, Tillsonburg and Area

## 39<sup>th</sup> ANNUAL GENERAL MEETING

Thursday, May 22, 2014 - 6:30 p.m.  
Big Brothers Big Sisters - Ingersoll Office

### AGENDA

1. **Welcome and Introduction** – *President Michelle Eisen*
2. **President's Report**
3. **Approval of Motions**

**Motion #1** – *Eric Stockmann, Vice-President*

That the minutes of the Annual General Meeting dated May 29, 2013 be adopted as printed.

**Motion #2** – *Eric Stockmann, Vice-President*

That By-Law No. 1 be approved as presented.

**Motion #3** – *Eric Stockmann, Vice-President*

That the Constitution be approved as amended.

**Motion #4** – *Eric Stockmann, Vice-President*

That all acts, contracts, by-laws, resolutions, proceedings, appointments, elections, and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the last Annual Meeting of the members of the Corporation, are hereby approved, ratified and confirmed.

**Motion #5** – *Charlene Ketchabaw, Treasurer*

That the audited statements for 2013, as prepared by Micacchi, Warnick & Co., be accepted as prepared and presented.

**Motion #6** – *Charlene Ketchabaw, Treasurer*

That Micacchi, Warnick & Co. be appointed as auditors for the 2014 fiscal year.

4. **Nominating Committee Report - Appointments to 2014/2015 Board of Directors** – *Michelle Eisen, President*

<b>President:</b>	Eric Stockmann	<b>Directors:</b>	Kevin Daltrey
<b>Vice-President:</b>	Melanie Rodrigues		Charlene Ketchabaw
<b>Past President:</b>	Michelle Eisen		Gail Malcolm
<b>Secretary:</b>	Kim DeKlein		Travis Strickland
<b>Treasurer:</b>	vacant		Mathew Williams
			Carolijn Verbakel

5. **Acknowledgement and Presentation to Outgoing Board Members** – *Past President Michelle Eisen*

Ian McClintock (Director – 2009 to 2013)

Greg Turner (Director – 2012 to 2013)

6. **Introduction and Presentation to Berdine Hurley Bursary Recipients** – *Deb Landon & Berdine Hurley*

Year 1 Funding – Kevin Listar

Year 2 Funding – Nathaniel Ellis

7. **President's Closing Remarks** – *President Eric Stockmann*



**Big Brothers Big Sisters**  
of Ingersoll, Tillsonburg and Area

## **Minutes of 38<sup>th</sup> Annual General Meeting**

**Wednesday, May 29, 2013**  
Ingersoll Office - 58 Thames St. S.

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### **1. INTRODUCTIONS**

The business portion of the meeting commenced at 6:40 p.m. with welcome and introductions by President Michelle Eisen.

### **2. PRESIDENT'S REPORT - presented by President Michelle Eisen.**

### **3. APPROVAL OF MOTIONS**

**Motion #1 Moved by Eric Stockmann / Seconded by Ian McClintock**

THAT the minutes of the 37<sup>th</sup> Annual General Meeting dated May 19, 2012 be adopted as amended (...meeting adjourned at 7:00 pm). Carried.

**Motion #2 Moved by Eric Stockmann / Seconded by Greg Turner**

THAT the By-laws be approved as amended. Carried.

**Motion #3 Moved by Eric Stockmann / Seconded by Ian McClintock**

THAT the Constitution be approved as amended. Carried.

**Motion #4 Moved by Eric Stockmann / Seconded by Gail Malcolm**

THAT all acts, contracts, by-laws, resolutions, proceedings, appointments, elections, and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the last Annual Meeting of the members of the Corporation, are hereby approved, ratified and confirmed. Carried.

**Motion #5 Moved by Robbin Grunt / Seconded by Mathew Williams**

THAT the audited statements for 2012, as prepared by Micacchi, Warnick & Co. be accepted as prepared and presented. Carried.

**Motion #4 Moved by Robbin Grunt / Seconded by Ian McClintock**

THAT the accounting firm of Micacchi, Warnick & Co. be appointed as auditors for the 2013 fiscal year. Carried.

### **4. NOMINATING COMMITTEE REPORT – Past President Ryan Cox introduced the appointees for the 2013/2014 Board of Directors.**

**Motion #6 Moved by Ryan Cox / Seconded by Carolijn Verbakel**

THAT the following appointments be acclaimed to the 2013/2014 Board of Directors:

<b>President:</b>	Michelle Eisen	<b>Directors:</b>	Kim DeKlein
<b>Vice-President:</b>	Eric Stockmann		Ian McClintock
<b>Past President:</b>	<i>vacant</i>		Greg Turner
<b>Secretary:</b>	Gail Malcolm		Mathew Williams
<b>Treasurer:</b>	Charlene Ketchabaw		Carolijn Verbakel
			<b><i>vacant</i></b>

5. **ACKNOWLEDGEMENTS** – Michelle Eisen and Gail Malcolm recognized and thanked 3 board members who have completed their maximum 6 year term.

<b>Ryan Cox</b>	(Director – 2007 to 2013; Vice-President- 2008-2010; President – 2010-2012; Past-President – 2012-2013)
<b>Robbin Grunt</b>	(Director – 2007 to 2013; Treasurer - 2009-2013)
<b>Alison Timleck</b>	(Director – 2007 to 2013)

6. **PRESENTATION TO BERDINE HURLEY BURSARY RECIPIENTS** –Deb Landon and Michelle Eisen congratulated and presented certificates and cheques to the following former members in support of their post-secondary education:

**Year 1 Funding:** Robert Ellis – Philosophy, University of Windsor  
Nathaniel Ellis – Kenisiology, Humber University (Guelph Campus)

**Year 2 Funding:** Matthew Exel – Carpentry, Medicine Hat College, AB  
Brandon Walsh – Civil Engineering, Conestoga College, Cambridge

7. **PRESIDENT’S CLOSING REMARKS** – Michelle Eisen thanked everyone for attending and for their continued support of the agency. She looks forward to a year of growth, new possibilities and new friendships.

10. **ADJOURNMENT** - Moved by President Michelle Eisen that the meeting adjourn at 7:10 p.m.

*Attendance: 20*

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Presidents Report 2014

Good evening invited guests, board, staff and members of Big Brothers Big Sisters.

Tonight marks the conclusion of my term as President of the Board of Directors for Big Brothers Big Sisters of Ingersoll, Tillsonburg and Area. It has been a life changing experience and one that I will treasure forever.

This past year has been another success for our organization. We continue to service more and more children and introduce new programs for those on the waiting list. Our fundraising events continue to allow us to successfully run programs for the youth in the communities that we service.

Our Curl for Kids Sake, sponsored by Scotia Bank Tillsonburg; Bowl for Kid's Sake, sponsored by Tim Horton's and Bid for Kid's Sake, sponsored by Unifor Local 88, continue to be successful and grow in popularity. We thank all the sponsors, contributors, participants and volunteers for their support and many hours of tireless dedication.

This past fall we went through the Big Brothers Big Sisters of Canada Accreditation process. The Big Brothers Big Sisters of Canada Accreditation Program has a two-fold emphasis: ensuring that Standards are being met while supporting the pursuit of excellence. With the outstanding support of the staff and Board of Directors we successfully completed that process. Thank you for all your extra work!

I am also happy to report that we are nearing the completion of the 2012-2014 Strategic Plan and will shortly be meeting to begin the 2015-2017 Strategic plan. We are fortunate to have the support of Kim DeKlein whom will act as facilitator of the process. Her expertise and guidance will lead us in the right direction as well as Heather Brekelmans who will continue to develop and guide us in carrying out that plan.

We are very fortunate to have a dedicated group of individuals to staff the organization. Executive Director Deb Landon, Senior Mentoring Coordinator Mariah Hamilton, Mentoring Coordinator Amanda Crawford, Resource Development Coordinator Heather Brekelmans, and Bookkeeper Katie Cunnington run the day to day operations with passion and commitment. We are very fortunate to have such a great team!

We are also excited to have moved to our new satellite office in the Livingston Centre in Tillsonburg. We look forward to the many networking opportunities this new location will offer.

It was with sadness, this past year, that we said goodbye to our Vicki Whiting. For many years she performed her role as Senior Mentoring Coordinator with compassion and love. She will be missed but we wish her only the best in her pursuit to seek higher knowledge.

Tonight we say farewell and thank you to two Directors - Ian McClintock and Greg Turner. Their dedication to their roles on the Board of Directors shows their passion for the organization and the kids that we service.

During the past year we welcomed Travis Strickland and Melanie Everets-Rodrigues to the Board of Directors. Both bring extensive knowledge in their fields and a passion for this organization. Welcome aboard! It has been a pleasure serving with you. Also, we thank Kim DeKlein for stepping into the role of Secretary previously held by Gail Malcolm.

Proudly, we enter the coming year serving kids in the community with the addition of some new mentoring programs - Between Generations, Literacy, Recreation and Big Bunch Group Mentoring - these programs will help us to service the kids in new and exciting ways while involving a broader spectrum of volunteers. We are also busy preparing for our 40<sup>th</sup> Anniversary celebrations in 2015.

In closing, I would like to thank the Board of Directors and Agency Staff for their support over the past year. Your friendship and dedication have made this past year a great success. Thank you for making the difference in the life of a child.

Your President,

Michelle Eisen

# Statement of Operations

Year Ended December 31, 2012 (Audited)

	2013	2012
<b>Revenues</b>		
General Fundraising	\$ 245.00	\$ 556.00
Designated pledges	\$ 1,100.00	\$ 849.00
Grants	\$ 131,950.00	\$ 99,750.00
Unsolicited donations	\$ 30,643.00	\$ 22,756.00
Gifts in kind	\$ 4,950.00	\$ 3,084.00
Special events and gaming	\$ 88,946.00	\$ 109,942.00
Memorial funds	\$ 2,896.00	\$ 300.00
Camp	\$ 2,100.00	\$ 2,650.00
Interest earned	\$ 2,826.00	\$ 2,519.00
	<b>\$ 265,656.00</b>	<b>\$ 242,406.00</b>
<b>Expenditures</b>		
General fund raising	\$ 36.00	\$ 178.00
Activities	\$ 4,766.00	\$ 4,110.00
Advertising	\$ 23,018.00	\$ 3,073.00
Annual meeting and recognition	\$ 1,974.00	\$ 2,658.00
Audit expense	\$ 5,613.00	\$ 5,717.00
Bursary	\$ 1,017.00	\$ 1,771.00
Camp	\$ 2,084.00	\$ 2,500.00
Fees and conference	\$ 8,913.00	\$ 9,002.00
Gifts in kind	\$ 4,950.00	\$ 3,084.00
Insurance	\$ 1,891.00	\$ 2,047.00
Miscellaneous	\$ 1,494.00	\$ 198.00
Office expenses	\$ 14,808.00	\$ 14,711.00
Office capital expense	\$ 4,888.00	\$ 5,167.00
Rent	\$ 11,162.00	\$ 10,842.00
Memorial fund expenses	\$ 2,194.00	\$ 581.00
Telephone and utilities	\$ 5,810.00	\$ 6,461.00
Travel	\$ 3,209.00	\$ 2,261.00
Wages	\$ 167,092.00	\$ 160,826.00
	<b>\$ 264,919.00</b>	<b>\$ 235,187.00</b>
<b>Surplus (deficit)</b>	<b>\$ 737.00</b>	<b>\$ 7,219.00</b>
<b>Beginning fund balance</b>	<b>\$ 190,452.00</b>	<b>\$ 183,235.00</b>
<b>Ending fund balance</b>	<b>\$ 191,189.00</b>	<b>\$ 190,454.00</b>

A copy of the Audited Financial Statement, as prepared by Micacchi, Warnick & Co., is available upon request

**Making a Difference .... One Child at a Time!**

## 2013 Staff

Deb Landon, Executive Director  
 Heather Brekelmans, Resource Development Coordinator  
 Miriah Hamilton, Sr. & Site-Based Mentoring Coordinator  
 Amanda Crawford, Community-Based Mentoring Coordinator



**Big Brothers Big Sisters**  
 of Ingersoll, Tillsonburg and Area



***Making a Difference in the Life of a Child!!***

**PROGRAMS OFFERED**

- \* Big Brother
- \* Adult In-School Mentoring
- \* Between Generations ISM
- \* BIG/bunch Groups
- \* Big Sister
- \* Co-Op In-School Mentoring
- \* Recreation Mentoring
- \* Go Girls! Healthy Bodies Healthy Minds
- \* Couple for Kids
- \* Literacy Mentoring
- \* Cops for Kids
- \* Friends of the Agency

**225 Children Served in 2013** (121-Ingersoll & Area; 104-Tillsonburg & Area)

Community-Based Programs

- 10 Big Brother Program
- 24 Big Sister Program
- 3 Couples Matches
- 1 Family Match
- 65 Children Waiting as of December 31, 2012 (service provided through group programs eg. Cops for Kids, BIG/bunch)

Site-Based Programs

- 42 Adult In-School Mentoring Program
- 25 Co-op In-School Mentoring Program
- 56 Go Girls! Healthy Bodies, Healthy Minds Program

**199 Volunteers donated over 10,000 hours (approximately \$23,000 value!)**

**Bursaries & Memorials**

- \* Berdine Hurley Scholarship Bursary - 4 recipients received assistance for post-secondary education (\$1,750 disbursed)
- \* Ryan Landon Memorial Award – 2013 Recipient was former Little Brother David Brekelmans
- \* Shoes for Kids Program - sponsored in part by Paul's Shoes & New Balance – 18 pairs of shoes for school distributed to Little Brothers and Little Sisters within the agency

**Agency Services & Activities**

- \* Annual Recognition evening held each September to show appreciation to our volunteers, corporate and community sponsors and supporters
- \* Big Brothers Big Sisters Month recognized each September
- \* Activities - Laser Tag, Bowling, Fishing & BBQ's, pottery, spa day, annual Children's Christmas Party; free admission tickets - circus, baseball, hockey, football, Grand Theatre tickets; Christmas hampers, etc.
- \* Camping Experiences (incl. Tim Horton Camps) - 25 children
- \* Lead Agency for Canadian Tire Jump Start Program - 28 children sponsored for sporting activities
- \* 400 books distributed to members courtesy of Scholastic Books
- \* 6 families supported with Christmas hamper
- \* 1 bike donated to a young child
- \* 114 admission tickets distributed to matches for community events

**Fundraising Events**

- \* February - Curl for Kids Sake (Ingersoll & Tillsonburg)
- \* May - Bowl for Kids Sake (Ingersoll & Tillsonburg)
- \* November - Bid for Kids Sake Charity Auction & Battle of the Hors D'Oeuvres
- \* Third-party events held throughout the year (eg. Lawn Tractor Races, Pictures with Santa, restaurant promotions, etc)

**Marketing**

- \* Brand & Program Launch
- \* Speakers Bureau
- \* Website - [www.sharethefun.org](http://www.sharethefun.org)
- \* Brochure Distribution
- \* Agency Window Signs
- \* Social Media
- \* Display Board Venues
- \* Radio / Cable TV
- \* Local print publications

start something